

Tyngsborough Sewer Commission
Meeting Minutes
October 11, 2012, 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept

Commissioners Attending: Jeff Hannaford (JH), Fred Perrault (FP)
Also attending: Allen Curseaden, Superintendent, Caryn DeCarteret, Administrator

Approved 10/25/12

Call to Order

The meeting was called to order by Jeff Hannaford at 6:06 PM.

Motion by FP to move to Agenda Item #7A – (Tyngsborough Housing Authority: request for comment for 4 unit expansion of Red Pine Terrace and outstanding connection fees). 2nd: JH. Motion carries 2-0-0.

Item 7) Old Business: a) Tyngsborough Housing Authority: request for comment for 4 unit expansion of Red Pine Terrace and outstanding connection fees:

Tyngsborough Housing Authority representatives present: Rick Deleo (RD)
Melinda Theide

The Tyngsborough Housing Authority (THA) is looking to add 4 residential units to the family section of Red Pine Terrace. The Sewer Department was asked for comments regarding THA's application for a modification to the original Comprehensive Permit from the Zoning Board of Appeals. The Superintendent recalled an issue with the fees from the original project not being paid in full. Upon review of the file, it was discovered that original connection fee charged was \$141,000. The Sewer Department was paid \$63,000 directly from the Massachusetts Department of Housing and Community Development. The balance was never paid.

The Commissioners reviewed the letters regarding the fees and payment that was received. Discussion regarding methodology for fee calculation was discussed as well as the the difference between connection and user fees. JH explained the connection fee was calculated by using the Mass DEP Title V guidelines for septic flow. He also gave an explanation regarding the discrepancy in who was responsible for the fee based on conversations between the Commission and the rep from DHCD. The rep from DHCD was pressing for a connection fee number, which was given to him by the Commission but with the caveat that it was an estimate only. The DHCD then used that number as a final number for the project financing and said that the THA would be responsible for the balance. Since the Commission was sensitive to the fact that the THA was on a fixed budget, they decided at the time not to pursue the collection of the balance until such time as the DHCD was involved in another project and the matter could be reviewed jointly.

JH asked RD if the DHCD was involved at all in the expansion of Red Pine Terrace. RD indicated that they were not. He explained that the funds were raised for the expansion by means of the sale of two other units they owned and any additional monies required would come from Tyngsborough's Community Preservation Committee (CPC).

Discussion regarding the new connection fees and what fee structure would be used, due to the fact that the proposed four new units would be forever affordable. JH suggested looking at the fee structure for Cricones Way.

The Commissioners agreed that since the DHCD was not involved in the expansion of Red Pine Terrace, that they would continue to not actively pursue the outstanding connection fees from the original connection.

Motion by FP to move to postpone indefinitely the collection of the past due connection fees from the original connection of Red Pine Terrace. 2nd: JH. Motion carries 2-0-0.

Motion by FP to move to Agenda Item #1 – (Citizen's Time). 2nd: JH. Motion carries 2-0-0.

Item 1) Citizens' Time

None

Approved 10/25/12

Item 2) Administrator's Report (copy of report attached)

1. Minutes from 9/27/12 for approval: *The minutes will be reviewed at the next meeting 10/25/12*
2. Abatement: 58 Willowdale: *signed*

Item 3) Superintendent's Report (Copied from attached report)

Superintendents Report

10-11-12

1. Crew performed inspections at the pump stations as required. Generators are tested every Wednesday along with control panel inspections
2. Maintain yards at all stations, including meter pits.
3. Coburn Rd Station: made adjustments to level control (Mercoid) and re-adjusted floats to decrease stop and starts. Recorded the information and logged into the computer.
4. Flints Station: made the same adjustments to the control and floats to improve efficiency
5. Cummings Rd: Removed sign, as the letters are coming off. Brought the sign back to the sign company to have the letters replaced.
6. Mascuppic Trail: there is a tree located behind the generator near the brook that is leaning towards the generator. I talked to Matt in Conservation and he has approved cutting the tree, but leaving the stump.
7. Note: we have placed all the thermostats back on line "That time of the year again".
8. We are having Verizon supply internet service to the garage and will be discontinuing the wireless cards that we have been using due to their inefficiency, ie: poor internet reception.
9. Computer Tablets: after doing some research I have found the best option for our field staff is to use Google Nexus 7 Tablet for recording Pump station data. The unit is Wi-Fi compatible and will be able to download to the main computer at the Garage where all of the information is stored for our records. These tablets are available at Sam's Club for \$245.00 each

Thank you,
Allen Curseaden

Item 4) Correspondence

The Administrator had received two inquiries from residents of Sunset Park as to the status of the expansion project. The Administrator had already drafted and mailed a notice to inform the residents that the project was not moving forward at this time.

Item 5) Complaints

None

Item 6) New Business

None

Approved 10/25/12

Item 7) Old Business

- a) Tyngsborough Housing Authority: request for comment for 4 unit expansion of Red Pine Terrace and outstanding connection fees: *See page 1*

Item 8) Adjournment

Motion to adjourn at 6:40pm was made by FP. Second: JH. The motion carried 2-0-0.